



University of
Nottingham

UK | CHINA | MALAYSIA

Welcome to our world

Preparing for Nottingham as a new
international or EU student in 2019



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Explore our award-winning UK campuses in our virtual tour
 nottingham.ac.uk/virtualnottingham

Useful links

International students' information
nottingham.ac.uk/international

Undergraduate applicants' area
nottingham.ac.uk/ugapplicants

Postgraduate applicants' area
nottingham.ac.uk/pgapplicants

Visa guidance
nottingham.ac.uk/go/student-visa

Welcome hub
nottingham.ac.uk/welcome

Brexit information
nottingham.ac.uk/go/eu

Students' Union
su.nottingham.ac.uk

British Council Study UK
study-uk.britishcouncil.org

UK Council for International Student Affairs
ukcisa.org.uk



Ranked as a
**world
top 100
university**

QS World
University
Rankings 2019

Congratulations on your offer

We are delighted that you have an offer to study at the University of Nottingham.

We look forward to welcoming you to our award-winning campuses and into our diverse community of over 46,000 students from around the world.

Student life at Nottingham

- Outstanding teaching, rated Gold in the UK's Teaching Excellence Framework (TEF) 2017
- Award-winning campuses with excellent facilities for study, leisure, sport and faith
- Guaranteed accommodation for at least the first year of your studies (see page 5)
- Excellent careers support during your studies and beyond, including internships and placement opportunities
- Links with over 300 partner universities worldwide, providing opportunities to study abroad during your degree
- Over 300 student-run clubs, societies and sports groups, including many national and cultural societies
- Great range of sports facilities, including a £40 million sports complex, and over 70 student sports clubs
- Support services, including visa guidance, disability support and English language support
- Faith support and facilities for students of all beliefs, and links with local faith communities
- Student life in an exciting and affordable city with plenty to explore

Find out more about what Nottingham has to offer

 nottingham.ac.uk/go/whystudywithus

Your next steps



Here are some of the preparations you may need to make. You can use this as a checklist to help you plan your preparations, but not all students will need to complete all of these.

- | | | | |
|---|--------------------------|--|--------------------------|
| Accept your offer
See page 4 | <input type="checkbox"/> | Submit your visa application
See pages 8–9 | <input type="checkbox"/> |
| Plan your funding arrangements
See page 7 | <input type="checkbox"/> | Apply for our International Welcome Programme
See page 10 | <input type="checkbox"/> |
| Apply for accommodation
See page 5 | <input type="checkbox"/> | Make your travel arrangements
See page 10 | <input type="checkbox"/> |
| Provide your English language test results
See page 6 | <input type="checkbox"/> | Register online
See page 10 | <input type="checkbox"/> |
| Provide evidence of your academic results
See page 4 | <input type="checkbox"/> | Arrive and complete registration in person
See page 10 | <input type="checkbox"/> |
| Apply for ATAS approval if required
See page 8 | <input type="checkbox"/> | | |
| Pay a tuition fee deposit if required
See page 8 | <input type="checkbox"/> | | |
| Prepare financial evidence for your visa
See pages 8–9 | <input type="checkbox"/> | | |



Term dates

Autumn: Monday 23 September – Friday 13 December 2019

Spring: Monday 13 January – Friday 3 April 2020

Summer: Monday 4 May – Friday 19 June 2020

Your offer of study

Accepting your offer

Accepting your offer from Nottingham confirms that you want to study with us. This will allow you to make preparations such as applying for accommodation and a student visa.

You don't need to wait for your results – you can accept a conditional or unconditional offer and we recommend responding as early as possible.

Foundation courses

If you have applied through the University of Nottingham International College or Kaplan, please contact their team for guidance. If you have applied for a foundation course at Nottingham through UCAS, see the undergraduate instructions below.

Undergraduate

Respond to your offer(s) through UCAS before the deadline provided. You can select one university as your firm choice and one as an insurance choice. Make sure you don't miss the deadline or all your offers will automatically be declined.

Postgraduate

Respond to your offer through our MyNottingham portal at mynottingham.nottingham.ac.uk

If you have an MSc or MBA offer from our Business School, you must pay a reservation fee when accepting your offer. Please refer to the payment instructions and deadline provided with your offer from the Business School.



Your academic results

If you have academic conditions on your offer, you must provide us with evidence of your academic results as soon as they are available. We will receive A level results and some International Baccalaureate results directly through UCAS.

You will need the original copies of your academic certificates when applying for your Tier 4 student visa, so we recommend that you provide us with certified copies (though we can accept either). These can be certified by the institution issuing the qualification, a public notary, members of our staff, and some of our overseas representatives.

Undergraduate applicants

 nottingham.ac.uk/ugapplicants

Postgraduate applicants

 nottingham.ac.uk/pgapplicants

If you have an offer for an undergraduate course and your exam results are lower or higher than you expected, you may be able to receive a different offer through Clearing or Adjustment during July and August. Our Clearing and Adjustment places will fill up quickly so you should contact us as soon as possible after receiving your results.

 nottingham.ac.uk/clearing

Accommodation



University accommodation

We can guarantee you a place in University accommodation for the first year of your course – or for up to the full duration of your course for international (non-UK/EU) students entering undergraduate programmes.

To be eligible for this guarantee you must:

- firmly accept your course offer
- apply for accommodation before midnight (UK time) on **Friday 31 May 2019** (UK/EU applicants) or **Wednesday 31 July 2019** (international applicants)
- accept your accommodation licence/tenancy agreement and the terms and conditions by the deadline given in your residential offer letter



We have accommodation options on all three of our UK campuses, or close by in the surrounding area. Options range from high-end studio flats a short walk from Jubilee Campus and the city centre, to shared kitchen options two minutes from University Park.

We recommend that you apply for accommodation as early as possible for

the best chance of being allocated your preferred options.

University accommodation contracts are usually for 33, 39 or 44 weeks for undergraduates and 51 weeks for postgraduates. Fees vary depending on the type of accommodation and your contract length. As a guide, self-catered accommodation starts from £110 per week, with catered accommodation going up to around £230 per week.*

All accommodation sites have a security presence 24-hours a day so you can sleep soundly knowing that if you ever need help, they're only a phone call away.

For full details, including our accommodation video, accommodation map, guarantee details, fees, deadlines, and how to apply, see nottingham.ac.uk/accommodation

* These costs are representative of 2018/19 pricing structures.

Private sector accommodation

Accommodation from private providers and landlords is available close to all campus locations. Under the UK's tenancy regulations, landlords may require copies of your course offer and your immigration documents as evidence of your right to rent a property in the UK.

nottingham.ac.uk/accommodation/privatesector

There are lots of different room types to choose from – whatever your budget and preferences, we'll help you find a room that suits you. We have a mix of private and shared bathroom facilities, and studio rooms. A private bedroom is offered as standard, though there are a small number of twin rooms available.



We advise that, wherever possible, you view any accommodation before signing a contract. You should also make sure you understand the terms of your tenancy agreement. If you are unable to attend university this year, you must inform your landlord or accommodation provider, or you may still be charged for the tenancy.

Private accommodation often does not include insurance for your personal belongings, so you may wish to consider insuring your possessions.

The Students' Union provides guidance on house-hunting and renting. su.nottingham.ac.uk/advice/housing-advice



Nottingham is International and Sports University of the Year in *The Times* and *Sunday Times Good University Guide 2019* – the first university to win two awards in the same year

English language preparation

Meeting your English conditions

For entry to our degree-level programmes, we accept a range of English language tests and qualifications. These include IELTS, TOEFL iBT, Pearson Test of English (PTE), GCSE or A level English, and school or university qualifications from selected English-speaking countries or institutions. You can also take a pre-sessional English course at Nottingham (see below).

If you require a Tier 4 student visa and are seeking entry to courses below degree level (such as foundation and pre-sessional English courses), there are additional requirements. In this situation, you must provide a secure English language test (SELT) certificate recognised by the UK Home Office.

For full details of our English requirements policy, qualifications we accept and additional requirements, see nottingham.ac.uk/go/alternativerequirements

Develop your English skills

Our Centre for English Language Education (CELE), is accredited by the British Council for the teaching of English in the UK.

CELE offers pre-sessional English courses, taught on our campuses, and free in-sessional support alongside your academic studies. Find out more at nottingham.ac.uk/cele

European students

If you're an EU student who will begin your course in the 2019/20 academic year, your tuition fees will be charged at the same rate as UK students. You can access student loans and research funding from the UK government for the full duration of your course. You will also be able to enter and exit the UK without a visa during your studies, work and access healthcare, and may

be eligible to apply for the UK's new EU Settlement Scheme.

At the time of printing, the terms of the UK's withdrawal from the European Union had not been confirmed. Please check our website for further information.

 nottingham.ac.uk/go/eu



Our libraries offer over 4,500 study spaces with access to around 43,000 journals, 500,000 e-books and 1.3 million printed books.

 nottingham.ac.uk/library

Fees, funding and healthcare



Funding your studies

We offer a range of scholarships for international and EU students. For scholarship details and application deadlines see nottingham.ac.uk/go/international-scholarships

If you are awarded one of our scholarships, this will be included in the CAS document we provide for your Tier 4 student visa application.

If your studies will be funded by a sponsor, please send a copy of your official sponsorship letter to sponsorship-assistant@nottingham.ac.uk

We will invoice your sponsor for tuition fees after you have completed registration. Please note that we can only accept sponsorship letters from recognised sponsors (such as a government, international business, charity or trust) and not from friends or family members.

You must also include your sponsor letter when applying for your Tier 4 student visa.

We can certify Federal Student Aid applications for students from the USA. Our School Code is **G08920**. Find out more at nottingham.ac.uk/go/federal-aid

We also welcome students funded by Canada Student Loans. nottingham.ac.uk/go/canada-loans

Working in the UK

Under UK immigration regulations, full-time international students on Tier 4 student visas studying a course at degree level are allowed to work up to 20 hours per week during term-time and full-time during the vacation periods of their particular programme.

If you are studying a course below UK degree level, such as a foundation or pre-sessional English course, you are only allowed to work 10 hours per week.

There are several visa options for students wishing to pursue a career or start a business in the UK after graduating from a degree course.

Find out more about working in the UK during or after your studies at nottingham.ac.uk/go/workingintheuk

Paying deposits and fees

Tuition fees and deposits can be paid by credit or debit card, cheque or bank transfer. Please check the instructions on our website before making a payment. nottingham.ac.uk/paying

See page 8 for information about tuition fee deposits required for some courses.

Self-funding students may pay their fees in instalments during their course, with each year's fees split into three payments. Receipts are not produced automatically but if you require a receipt you can request one at nottingham.ac.uk/student-services/official-documents

The CAS document we issue for your visa application should include any deposit or tuition fee payments received so you will not need to request receipts for these.

Healthcare

International students attending courses of six months or more can receive healthcare under the UK's National Health Service (NHS). For international students (and their dependants) who require a Tier 4 student visa, there is an immigration health surcharge of £300 per person per year, which is paid when making your visa application.

This charge is mandatory but there is no charge for most forms of NHS treatment. Small NHS charges apply for drug prescriptions and dental treatment. Eye care – such as sight tests and spectacles – is usually not covered on the NHS.

Find out more at nottingham.ac.uk/go/international-health

The University of Nottingham Health Service provides NHS services at the Cripps Health Centre on University Park Campus. It opened in 2018 and is the largest healthcare facility of its kind in the UK.

European students

For guidance on European students' access to fees, funding and healthcare in the UK after Brexit, see page 6 or visit

 nottingham.ac.uk/go/eu



Nottingham is a very affordable city for students. Find out more about living costs and finance at nottingham.ac.uk/go/international-finance

Student visas

Most international students from outside Europe require a Tier 4 student visa. You can apply for this a maximum of three months before the start date of your course. You should allow plenty of time for preparing the necessary documents and evidence before submitting your visa application.

Obtaining a CAS

To apply for a Tier 4 visa you will need a Confirmation of Acceptance for Studies (CAS) which is a digital document issued by the institution where you will study.

We will prepare a CAS for you (a maximum of four months before your course start date) once you have:

- received an **unconditional** offer which you have **firmly accepted**
- paid any necessary **deposit** for your course (see next column – this only applies to postgraduate taught masters courses and some foundation courses)

We will send you an email asking you to log in to your MyNottingham account to check your CAS details. You must read this information carefully and verify it or notify us of any errors. We will then assign your CAS number and email it to you. You must include this CAS number in your visa application.

Students taking a preessional English course before a postgraduate taught masters course may be eligible for a joint CAS covering both courses. Find out if this could be an option for you at nottingham.ac.uk/cele/joint-cas

Tuition fee deposits

All international (non-EU) students entering a one-year postgraduate taught masters degree course who require a Tier 4 student visa must pay a tuition fee deposit of £2,000 before a CAS can be issued.

Students entering some foundation courses may also be required to pay a deposit. Please refer to the information provided with your offer.

We do not require a deposit for undergraduate courses or research-based postgraduate courses.

In most cases you must pay your deposit when you have firmly accepted an unconditional offer. If your offer is conditional you must meet all offer conditions and receive an unconditional offer before paying the deposit.

The tuition fee deposit is an advance payment of tuition fees and will be deducted from the fees charged to you after you register.

The tuition fee deposit will be waived for students receiving a full tuition fee scholarship from the University of Nottingham, and for students whose tuition fees are funded by a recognised sponsor.

Before you pay the deposit, please read our frequently asked questions which include details of our deposit waiver policy, refund policy, and when to pay your deposit:
nottingham.ac.uk/finance/depositsfaq

Business School MSc and MBA courses

If you have an MSc or MBA offer from our Business School, you must pay a reservation fee when accepting your offer. Please refer to the payment instructions and deadline provided with your offer from the Business School.

ATAS clearance

Some applicants who will study engineering, mathematics or science-based subjects may need to apply for Academic Technology Approval Scheme (ATAS) clearance as part of their preparations for a Tier 4 visa application. If this applies to you, this will be confirmed directly to you by our Admissions Office and will be stated in your CAS.

Financial evidence

All students must provide valid financial evidence meeting the Tier 4 visa requirements. Incorrect or inadequate financial evidence is the most common reason for a visa refusal so please make sure you understand what is required.

Your evidence must show that you have:

- funding to cover the tuition fees for the first year of your course (unless you have already paid these and the payment is shown in your CAS)
- funding for living expenses for at least the first nine months of your course

The required funding for living expenses for a single student is £1,015 per month, so the minimum funding required for a

course of nine months or longer is £9,135 in addition to tuition fees. If your spouse, partner or family will accompany you as dependants, you must have additional funding of £680 per dependant per month.

There are several ways of showing the financial evidence, including bank statements and official sponsorship letters. It is extremely important that you check that your financial evidence meets the requirements or your visa may not be granted.

Bank statements

If you will use bank statements or bank letters as your financial evidence, the funds must be in an acceptable bank account for at least 28 consecutive days prior to your application.

The account cannot dip below the required amount during this period, even for one day. We recommend that you keep this amount in your account until you have received your visa in case you need to resubmit your visa application.

Submitting your visa application

The fee for an overseas visa application costs the equivalent of £348. If you are also applying for dependants' visa, you must pay an extra £348 for each dependant.

To check how much the visa application fee will be in your local currency see gov.uk/visa-fees

* At the time of printing, the UK government had indicated its intention to extend the Tier 4 pilot to the 2019/20 academic year – for the latest information, check nottingham.ac.uk/go/tier4pilot

When applying for your visa, you must also pay an immigration health surcharge to access the UK's National Health Service (see page 7).

The University of Nottingham has been selected to participate in a Tier 4 visa pilot scheme for the 2019/20 academic year*. The scheme offers advantages for students entering one-year masters courses, such as a streamlined application process and six months of leave to remain within the UK at the end of your course. Find out more at nottingham.ac.uk/go/tier4pilot

You will submit your visa application online and book an appointment to submit the required documents (including biometric information such as fingerprints) in person at a visa application centre. You may also be required to take a short interview as part of the visa application process.

Applicants in some countries may also need to take a tuberculosis test: gov.uk/tb-test-visa

Your visa will be issued as a vignette (sticker) in your passport. If your visa in the UK is longer than six months, the vignette in your passport should be valid for 30 days.

You must collect your full visa, known as a biometric residence permit (BRP), within 10 days of arriving in the UK. When you complete your visa application you will have a choice of collection points for picking up your BRP card. Enter our Alternative Collection Location (ACL) code which is **2HE427** so that your BRP is delivered to the University. If you don't provide this ACL code, you will need to collect the BRP from a Post Office instead.

Visa refusals

If your visa is refused, please send a copy of your visa decision letter to immigration-support@nottingham.ac.uk as soon as possible.

For tips on making a successful application and avoiding a refusal see nottingham.ac.uk/go/visa-refusals

Before making your visa application please check the full visa guidance on our website and the UK government's website.


 nottingham.ac.uk/go/student-visa

 gov.uk/tier-4-general-visa



If you have any further questions after referring to this information please contact our Visa and Immigration team

 immigration-support@nottingham.ac.uk

 +44 (0)115 846 6125

Travel and arrival

Nottingham has excellent train and bus links with major cities and airport locations including London, Birmingham and Manchester. The closest airport is East Midlands Airport, which has direct flights from European destinations.

On arrival in Nottingham, our campuses are easily accessible by taxi, local bus services and tram connections.

Please check our travel information and campus maps before travelling so that you can plan your journey in advance. nottingham.ac.uk/go/travel



Welcome activities

We will host a free International Welcome Programme for new international (non-EU) students beginning on Thursday 19 September, before the start of the academic term on Monday 23 September.

This includes free on-campus accommodation and opportunities to meet other students, explore the University and complete some essential processes such as University registration, opening a bank account and registering with the National Health Service.

Registration for the International Welcome Programme will open in July. nottingham.ac.uk/go/welcome-programme

There will be a wide variety of academic and social induction activities for all new students hosted by the University and the Students' Union at the start of the academic year. We will contact you with more information about this before your course begins.

su.nottingham.ac.uk/welcome

Registration

To register as a student you must complete online registration (which you can do from three weeks before your course start date) and complete your registration in person when you arrive at the University.

Important deadlines

Key dates for courses commencing on **Monday 23 September 2019**.

If you will apply for your visa overseas, you must meet all conditions and CAS requirements by **Friday 6 September 2019**.

Registration events will take place in September during the International Welcome Programme and Welcome Week.

You will receive registration instructions by email in September. Find out more: nottingham.ac.uk/registration

Late arrival

You should meet all of your offer conditions and make your visa application as early as you can, to ensure that you arrive in time for your course start date. However, we understand that delays in the visa application process can sometimes cause international students to arrive late.

If you miss our registration events you can complete registration in one of our Student Service Centres.

The **final deadline** for late arrival and registration will be **three weeks** after the start date of your degree course. For courses commencing on Monday 23 September, this will be 5pm on **Monday 14 October 2019**.

This deadline will be noted in your CAS and cannot be extended so you must not travel to the UK if you will be unable to arrive and register before this deadline. You may be refused entry at UK border controls if you travel after the deadline.

Find out more about late arrival at nottingham.ac.uk/go/late-arrival


The latest date we can issue a CAS for students who will apply for their visa overseas is **Wednesday 18 September 2019**.


The final registration deadline is 5pm on **Monday 14 October 2019**.

For further information about late arrival and registration, see above.


Contact us


For further guidance on preparing for Nottingham after reading this guide you can contact our International Student Recruitment team.

 nottingham.ac.uk/go/international-contacts

 +44 (0)115 951 5247

For visa related queries, contact our Visa and Immigration team

 immigration-support@nottingham.ac.uk

 +44 (0)115 846 6125

Overseas representatives

Our overseas representatives in many countries can assist you with study preparations and visa applications.

For details see nottingham.ac.uk/go/overseas-representatives

Connect with current students

Our International Student Ambassadors can provide you with an insight into student life at Nottingham.

If you would like to request an informal phone call, email international-ambassadors@nottingham.ac.uk

Social media

Connect with our social media channels for international students.

 [UoNInternationalOffice](https://www.facebook.com/UoNInternationalOffice)

 [@UoNIntOffice](https://twitter.com/UoNIntOffice)

 [@UoNinternational](https://www.instagram.com/UoNinternational)

 [UoNEAO](#)

 [UniofNottingham](#)

 [UniofNottingham](#)

For all of the University's social media channels see nottingham.ac.uk/connect

International students share their stories and advice on our International Student Life blog.

blogs.nottingham.ac.uk/internationalstudentlife

Facebook and WeChat groups

We have a dedicated Facebook group for international and EU students preparing to study with us in 2019, where you can connect with new students around the world.

facebook.com/groups/UoNinternational2019

We also have WeChat groups for offer-holders from China. To join, add our WeChat account – UniofNottingham – and provide us with your student ID, full name in Chinese and details of the course you have an offer for.



Global Buddies

Global Buddies is our Students' Union's informal support scheme for new international and EU students, which can put you in touch with a current Nottingham student. Your Global Buddies mentor will be in touch with you before and after your arrival to help you settle into student life at Nottingham. There are also monthly events where you can meet other students from around the world and learn more about British culture. bit.ly/globalbuddies

International Family Link

Our International Family Link scheme connects international students with local families, couples and individuals in the Nottingham area for home visits, days out and social activities. It's a great way to make friends outside the University and experience British culture. nottingham.ac.uk/go/familylink

Next steps

You can find further information about starting your studies in our welcome hub. It covers everything from accessing IT services to finding help and support.

Don't forget to download the MyNottingham app too! You'll get easy access to your timetable, email and other useful services.

 nottingham.ac.uk/welcome



University of
Nottingham

UK | CHINA | MALAYSIA



Contact our International
Student Recruitment team



+44 (0)115 951 5247



nottingham.ac.uk/go/international-contacts

Connect with us



nottingham.ac.uk/go/world-social

This publication is available in
alternative formats:
+44 (0)115 951 5559

nottingham.ac.uk/international

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The University of Nottingham has made every effort to ensure that the information in this brochure was accurate when published. Please note, however, that the nature of the content means that it is subject to change from time to time, and you should therefore consider the information to be guiding rather than definitive. You should check the University's website for any updates before you decide to accept a place on a course.